**MINUTES**

 **2021 Business Meeting for the Society for Text & Discourse**

August 4, 2021; 3:15-4:15 PM EDT

**Prepared by:** Mike Mensink (Secretary)

1. Call to Order (Joe Magliano)
2. **Action item:** Approval of the [2020 Business Meeting Minutes](https://docs.google.com/document/d/1xPr_CzHfBdZhPt9pd1eOu1BS6prltKvgCyp5anIVvh4/edit) (Mike Mensink)
	1. Motion: Laura Allen
	2. Second: Kate Bohn-Gettler
	3. Discussion: None
	4. Vote: Unanimous
3. Changes in Governing Board (Joe Magliano)
	1. Recognition of departing members
		1. Keith Millis (2015-2021)
		2. Paul van den Broek (2015-2021)
	2. Welcome new members
		1. Laura Allen (2021-2027)
		2. JF Rouet (2021-2027)
	3. Welcome new Secretary-elect
		1. Scott Hinze (2022-2025) will begin as Secretary in July, 2022
			1. Will shadow Mike this next year for training.
	4. Joe Magliano was re-elected to a second term as Chair (2022-2025) by unanimous vote of the Governing Board at the 2021 Governing Board Meeting on July 29, 2021.
	5. Will be exploring a new Communications Director position.
4. Treasurer’s Report (Emily Smith)
	1. **To review:** [Treasurer Report 2021](https://drive.google.com/file/d/1SsVekTW5s9fcNUwZcNoLMO5eMHOkyafm/view?usp=sharing)
	2. Look into getting feedback on our intives and financial pushes.
5. Secretary’s Report (Mike Mensink)
	1. **To review:** [Secretary Report 2021](https://drive.google.com/file/d/1PrhZO1I83_nGxoI2HYH2yuFnBDsB1py9/view?usp=sharing)
	2. 76 members voted in the 2020 election.
		1. Remember, **ALL members** are eligible to vote in GB elections.
	3. Membership
		1. 382 total members from 2019-2021
		2. 260 active members for 2021
6. *Discourse Processes* Report (Catherine Bohn-Gettler & Johanna Kaakinen)
	1. Welcome to new associate editors!
		1. Have a well balanced editorial board
		2. Impact factor
			1. Thank you to David Rapp
			2. Highest it’s ever been and has been on an upward trajectory.
			3. 5 year = 2.486
		3. Submissions are on par with previous years
			1. Submissions are increasing year to year
			2. T & F very happy
		4. Continue to cite DP in other journals
		5. 2020 special issue is out now
			1. Thanks to the guest editors!
		6. Other special issues
			1. Cain and Oakhill
			2. Early responses in human communication
		7. 2021 special issue due date is Sept. 15
		8. Social media
			1. Advertising efforts and emails to the society as they come out
		9. Providing opportunities from scholars from low-income countries to share their work.
		10. Goals
			1. Increase the impact
				1. Social media

Like on FB and follow on Twitter

Retweet and share publicly tweets from DP

Include a link to article on the website

Have someone helping with social media presence.

<https://www.facebook.com/DiscourseProcesses>

<https://twitter.com/DProcesses>

Hashtag: #Discourse Processes

* + - * 1. Improving equity
				2. Scientific standards
			1. Analysis of the website by the editors
				1. Clarify the types of authors and instructions
1. Annual Meetings Report
	1. 2021 - Online Conference (August 2 - 4, 2021)
		1. 119 submissions
			1. 5 symposia presentations
			2. 20 enhanced presentations
			3. 94 standard presentations
		2. Sessions
			1. 3 Keynotes
			2. 1 Symposium
			3. 3 Roundtable Discussions
			4. 4 Enhanced Sessions on Zoom/Flipgrid
			5. 12 Standard Sessions on Flipgrid
		3. 180 Registrants
			1. Members = 81
			2. Student Members = 66
			3. Non-members = 17
			4. Student Non-members = 12
			5. Special Guests = 4
		4. 2021 Special DP Conference Issue
			1. Editors:
				1. Matt McCrudden (Lead)
				2. Alex List
				3. Caitlin Mills
				4. Mike Mensink
			2. Submissions due September 15, 2021
	2. 2022 - Atlanta, USA (July 19-July 21)
		1. Daphne Greenberg (Chair)
	3. 2023 - Oslo, Norway (June)
		1. Ivar Braten (Chair)
	4. 2024 - Chicago, USA (TBD)
	5. 2025 - Potential international locations
		1. Suggestions to date: Italy, Switzerland, & France
		2. Other?
2. Committee Reports (as available)
3. Updates ST&D Policies and Procedures
	1. ST&D Meeting Conduct Policy
		1. **To review:** [Meeting Conduct Policy of the Society for Text and Discourse](https://drive.google.com/file/d/1Tg8rcBEN8jq1VbhGKMhvvUXPxbleW1Rg/view?usp=sharing)
	2. **Upon affirmative voice vote on July 29, 2021, the Governing Board voted to approve the ST&D Meeting conduct policy.** It will be implemented for ST&D 2022 - registrants will need to acknowledge and agree to abide by the policy to register.
4. Review 2021-2022 ST&D Committees (Joe Magliano)
	1. **To review:** Please see the end of this document.
5. Partnership with IGEL in online platform to support students and junior level faculty
	1. **To review:** [White Paper on IGEL/ST&D Discourse Platform](https://drive.google.com/file/d/1nw6wsPufkVJgOSw0iTMsFk9f7zNIw9JM/view?usp=sharing)
6. Any other items for discussion from the membership.
7. Adjournment

**ST&D Governing Board: 2021-2022 Committees**

**Governing Board**

Laura Allen (2027), JF Rouet (2027), Catherine Bohn-Gettler (2026), Matt McCrudden (2026), Kate Cain (2025), Mike Wolfe (2025), Panayiota Kendeou (2024), Anne Britt (2024), Jane Oakhill (2023), Gale Sinatra (2023), Jason Braasch (2022), Chantel Pratt (2022),

**Officers**

Joe Magliano (Chair of Governing Board), Emily Smith (Treasurer), Michael Mensink (Secretary and Conference Webmaster), Scott Hinze (Secretary-elect)

**Co-Editors-in-Chief: *Discourse Processes***

Catherine Bohn-Gettler, Johanna Kaakinen

**Committee Assignments**

* **By-laws:** Mike Wolfe (chair), Gale Sinatra, Kate Cain, Mike Mensink, Joe Magliano, Emily Smith, Catherine Bohn-Getter (advisory role).
* **Conference Advisory:** Jason Braasch (chair), JF Rouet, Mike Mensink (advisor), Emily Smith (advisor)
* **Conference Sponsorship:** Chantel Prat (chair), Catherine Bohn-Gettler, Emily Smith (advisor)
* **Distinguished Scientific Contributions Award:** Anne Britt (Chair), JF Rouet, Jane Oakhill, Danielle McNamara (2020 winner)
* **Fellows of ST&D Society:** Matt McCrudden (Chair), Anne Britt, Jane Oakhill, JF Rouet,
* **Finance:** Catherine Bohn-Gettler (chair), Mike Wolfe, Emily Smith (treasurer)
* **Jason Albrecht Award and Student Research Awards:** Kate Cain (Chair) Jason Braasch, Laura Allen, Mike Wolfe
* **Mentorship:** Laura Allen (chair), Kate Cain, Catherine Bohn-Gettler
* **Trabasso Young Investigator Award:** Panayiota Kendeou (chair), Laura Allen, Anne Britt, Braasch
* **Representation, Advocacy, & Outreach:** Jason Braasch (chair), Chantel Prat, Kate Cain
* **Student Travel Awards:** Chantel Pratt (chair), Panayiota Kendeou, Matt McCrudden

**Liaisons/Other Roles**

* **Alliance for Advancement of learning in the digital Era:** Panayiota Kendeou
* **Conference Webmaster:** Scott Hinze
* **FABBS:** Joe Magliano
* **IGEL for Discourse Platform:** Laura Allen
* **Societies Consortium on Sexual Harassment in STEMM:** Gale Sinatra

**Annual Meeting Chairs**

* ST&D 2021 Virtual: Keith Millis and Joe Magliano
* ST&D 2022 in Atlanta: Daphne Greenberg
* ST&D 2023 in Oslo: Ivar Braten

**2021 ST&D Discourse Processes Special Issue Editors**

* Matt McCrudden (Lead Editor)
* Alex List
* Caitlin Mills
* Mike Mensink